

MINUTES OF THE REORGANIZATION AND
PUBLIC BOARD MEETING
HELD MONDAY, MAY 17, 2010
141 PARK STREET, MONTCLAIR, NEW JERSEY

A. STATEMENTS

Let the minutes reflect that adequate notice of this meeting has been approved in the following manner:

1. On June 10, 2009 notice of this meeting was faxed to the Montclair Times, the Herald News and the Star-Ledger. The time, date and location of this meeting were accurately set forth therein.
2. On this same date a copy of said notice was filed with the Township Clerk and was posted at the public bulletin board in the first floor main hall of the Board of Education building, 22 Valley Road.
3. Copies have also been mailed to all persons who have requested same at no cost.

B. RESOLUTION FOR EXECUTIVE SESSION

At 6:43p.m. Mrs. Lombard moved the following resolution:

WHEREAS, pursuant to N.J.S.A. 10:4-12 (b), the Montclair Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1) – (9);

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education shall forthwith enter into closed session to discuss the following matters concerning: personnel report,

BE IT FURTHER RESOLVED that said discussion maybe disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Seconded by Mr. Kautz and approved by a vote of 6-0.

C. EXECUTIVE SESSION

D. RETURN TO OPEN SESSION

Mr. Kautz moved that the Board shall return from executive session; seconded by *Mrs. Lombard* and approved by a vote of 6-0.

The Board returned to open session at 7:46p.m.

E. The Pledge of Allegiance occurred at 7:47 p.m.

F. ROLL CALL

	PRESENT	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>
Shirley Grill	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>
Staff Members	<u> 9 </u>	
Members of the Public	<u> 30 </u>	
Members of the Press	<u> 2 </u>	

G. ELECTION OF OFFICERS

1. Election of President

Mrs. Wilson nominated *Mrs. Lombard* for the office of president of the Board; seconded by *Mr. Kautz* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

2. Meeting Turned Over to Board President

The meeting was turned over to Mrs. Lombard

3. Election of Vice President

Dr. Allen-McMillan nominated *Mrs. Larson* for the office of vice president of the Board; seconded by *Mrs. Kulwin* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

H. REORGANIZATION ITEMS

The Board allowed a member of the public to speak.

Abraham Dickerson expressed his concerns regarding parking at Hillside school.

1. Appointments

Dr. Allen-McMillan moved to approve the following resolutions:

- a. Resolution re: Appointment of Board Secretary and Assistant Board Secretary

RESOLVED, that Dana Sullivan is hereby appointed Board Secretary and Frank Alvarez is hereby appointed Assistant Board Secretary to the Board of Education, to serve in such office until the next organizational meeting of the Board and until their respective successors are duly appointed and qualified.

- b. Resolution re: Appointment of Treasurer of School Monies

RESOLVED, that Michael R. Zazzarino be and hereby is retained as Treasurer of School Monies to the Montclair Board of Education to serve in such office until the next reorganizational meeting of the Board.

- c. Resolution re: Appointment of an Auditor

RESOLVED, that the auditing firm of McEnerney, Brady & Company, LLC, be and hereby is retained as auditor to the Montclair Board of Education, effective immediately and until the next reorganizational meeting of the Board.

d. Resolution re: Appointment of Legal Counsel

RESOLVED, that the law firm of Adams, Stern, Gutierrez and Lattiboudere, LLC, be and hereby is, retained as legal counsel to the Montclair Board of Education until the next reorganizational meeting of the Board. The Board shall reserve the right to utilize other counsel for special matters as determined by a majority of the Board.

e. Resolution re: Appointment of Public Agency Compliance Officer (P.A.C.O.)

RESOLVED, that Dana Sullivan is hereby appointed Public Agency Compliance Officer (P.A.C.O.) for the Montclair Board of Education, to serve in such office until the next organizational meeting of the Board and until their respective successors are duly appointed and qualified.

f. Resolution re: Appointment of Custodian of School Records

WHEREAS, the New Jersey Open Public Records Act (OPRA) (N.J.S.A. 47:1A-1) states that government records must be readily accessible for inspection, copying, or examination by its citizens, with certain exception, for the protection of the public, and

WHEREAS, the OPRA requires the Board of Education to designate an official to serve as the custodian of district records,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education appoints Dana Sullivan, Business Administrator/Board Secretary and Frank R. Alvarez, Superintendent of Schools as the Custodian of Records, and

BE IT FURTHER RESOLVED that the Montclair Board requires all requests for public records be submitted on the attached form and,

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Custodian of Records to charge fees for copies in accordance with statutes as follows:

Pages 1 through 10

\$0.75 per page

Pages 11 through 20 \$0.50 Per page
All pages after 20 \$0.25 Per page

g. Resolution re: Appointment of Asbestos Management and AHERA Officer

RESOLVED, that Detail Associates is hereby appointed as Asbestos Management, Indoor Air Quality and AHERA Officer for the Montclair Board of Education, to serve in such office until the next organizational meeting of the Board and until their respective successors are duly appointed and qualified

h. Resolution re: Appointment of Member of the Civil Rights Commission

RESOLVED, that Felice Harrison be, and hereby is appointed to represent the Montclair Board of Education on the Civil Rights Commission, until the next organizational meeting of the Board and until the appointment and qualification of his/her successor.

i. Resolution re: Appointment of Medical Inspector/School Physician

RESOLVED, that Dr. Howard Wilson is hereby appointed as Medical Inspector/School Physician for the Montclair Board of Education, to serve in such office until the next organizational meeting of the Board and until their respective successors are duly appointed and qualified.

j. Resolution re: Appointment of Integrated Pest Management Coordinator

RESOLVED, that Leonard Saponara is hereby appointed as Integrated Pest Management Coordinator for the Montclair Board of Education, to serve in such office until the next organizational meeting of the Board and until their respective successors are duly appointed and qualified.

k. Resolution re: Appointment of Right to Know Officer

RESOLVED, that Detail Associates is hereby appointed as Right to Know Office for the Montclair Board of Education, to serve in such office until the next organizational meeting of the Board and until their respective successors are duly appointed and qualified.

l. Adoption of Chemical Hygiene Plan and Appointment of Officer

WHEREAS, the New Jersey Public Employees Occupational Safety and Health Program Hazard Communication Standard (PEOSH HCS) and New Jersey Administrative Code (N.J.A.C.) 12:100-7 require public employers to adopt a Chemical Hygiene Plan and to appoint a Chemical Hygiene Officer, and

WHEREAS, this program applies to all work operations in and around our schools where employees are exposed to or may be exposed to hazardous chemicals,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the attached Chemical Hygiene Plan and appoints Bob Dworkin of Garden State Environmental as the Chemical Hygiene Officer, and

BE IT FINALLY RESOLVED that copies of this plan will be made available to all employees of the Montclair Board of Education.

m. Resolution re: Designation of District Affirmation Action Officer/Title IX Coordinator for the 2009-2010 School Year

WHEREAS, the Montclair Board of Education is required to comply with the regulations of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act; and

WHEREAS, in accordance with district policies no student in the Montclair Public Schools shall be denied access to or benefit from any educational program or activity solely on the basis of race, color, creed, religion, sex, ancestry, national origin or handicap; and

WHEREAS, as required by N.J.A.C. 6:4-1.3, each public school district must appoint an Affirmative Action Officer/Title IX Coordinator as the district's chief equity officer;

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education designates Felice Harrison, Director of School/Community Relations, to serve as the district's Affirmative Action Officer/Title IX Coordinator for the 2009-2010 School Year.

n. Resolution re: Designation of District Section 504 Compliance Officer for the 2009-2010 School Year

WHEREAS, the Montclair Board of Education is required to comply with the regulations of Section 504 of the Rehabilitation Act of 1973; and

WHEREAS, no student in the Montclair Public Schools shall be denied access to or benefit from any educational program or activity solely on the basis of race, color, creed, religion, sex, ancestry, national origin or handicap; and

WHEREAS, as required by Section 504 of the Rehabilitation Act of 1973, each public school district must appoint an employee that will be responsible for coordinating the districts efforts to comply with this statute,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education designates James Scagliotti, Director of Pupil Services, to serve as the district’s Section 504 Compliance Officer for the 2009-2010 school year.

o. Resolution re: Designation of Transfer Authority

WHEREAS, N.J.S.A. 18A:22-8.1 states that transfer amounts among line items must be approved by resolution; however, a Board can authorize the Superintendent to approve line item transfers between meetings, as necessary,

BE IT RESOLVED that the Montclair Board of Education approves that the Superintendent be designated to approve line item budget transfers necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

Seconded by Ms. Larson and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

2. Resolutions

Mr. Kautz moved to approve the following resolutions:

a. Authorization of Petty Cash

WHEREAS, N.J.A.C. 6A:23-2.9 states “Pursuant to the provisions of N.J.S.A.18A:19-B, a district Board of Education . . . may establish on July 1 of each year or as needed, a cash fund or funds for the purpose of making immediate payments of comparatively small amounts”, and

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education authorizes the establishment and maintenance of imprest type petty cash funds as follows:

Business Office	\$ 3,000
Adult School	\$25,000

BE IT FURTHER RESOLVED that each disbursement shall be evidenced by an appropriate receipt, and

BE IT FURTHER RESOLVED that the maximum allowable individual expenditure shall be \$150 for the Business Office. The Adult School fund shall have a maximum allowable individual expenditure of \$200. The Adult School fund shall be authorized to exceed this maximum for the purpose of refunding tuition and payments of trips, and

BE IT FINALLY RESOLVED that the Board Secretary shall be the custodian of the Business Office fund and the Adult School Executive Director shall be the custodian of the Adult School fund.

- b. Authorizing the Procurement of Goods and Services through State Agency for the 2010-2011 School Year

WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, “and

WHEREAS, the Montclair Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Montclair Board of Education desires to authorize its purchasing agent for the 2010-2011 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

WHEREAS, NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed on the attachment.

- c. Resolution re: Authorizing the purchase of Furniture for the Charles Bullock School through State Agency for the 2010-2011 School Year

WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, “ and

WHEREAS, the Montclair Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Montclair Board of Education desires to authorize its purchasing agent for the 2010-2011 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

WHEREAS, NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education does hereby authorize the district purchasing agent to make purchases of furniture for the Charles H. Bullock School entered into on behalf of the State by the Division of Purchase and Property as follows:

Krueger International (KI)	Contract #A-67818	\$323,293.82
	Contract #A-62194	
	Contract #A-66913	
	Contract #A-71476	
	Contract #A-57057	
Soyka Smith Design Studios	Contract #A-66903	\$402,231.10
	Contract #A-69945	
	Contract #A-62177	

d. Resolution re: Adoption of School Ethics Act and Code of Ethics for School Board Members

WHEREAS, N.J.S.A. 18A:12-21 requires each Board of Education to adopt a School Ethics Act and Code of Ethics for School Board members, and

WHEREAS, policies and procedures regarding training of district Board of Education members were received and discussed, and

WHEREAS, Board of Education members received training in the School Ethics Act and Code of Ethics, and

WHEREAS, each Board of Education member has become familiar with and acknowledges receipt of the Code of Ethics,

BE IT RESOLVED, that the Code of Ethics be adopted effective immediately and until the next reorganizational meeting of the Board.

e. Adoption of Emergency Management Plan

RESOLVED, that the Emergency Management Plan, which includes Crisis Intervention Procedures and an Operations Plan, be adopted effective immediately and until the next reorganizational meeting of the Board.

f. Approval of Five-Year Curriculum Review Plan

WHEREASE, N.J.A.C. 6A-8.2 of New Jersey Administrative Code pertaining to education requires a Board of Education to review and update curriculum every five years,

NOW, THEREFORE, BE IT RESOLVED

g. Approval of 2010-2011 Tuition Rates

BE IT RESOLVED that the Montclair Board of Education approves the 2010-2011 Tuition Rates as follows:

Pre-school/K	10,974
Grades 1-5	13,258
Grades 6-8	14,255
Grades 9-12	13,513
Cog-Mild	40,717
Learn/Lang Disab.	12,723
Beh. Disab.	12,165
Multiply Disab.	24,739
Autism	22,183
Pre-School Handi-P/T	23,764
Pre-School Handi-F/T	6,873

h. Approval of Certified Staff for Home Instruction for the 2010-2011 School Year

BE IT RESOLVED that the Montclair Board of Education approves all district certificated staff to provide home instruction as assigned for the 2010-2011 school year.

i. Approval of Banks as Board Depositories for Student Activity Accounts and Designation of Signatories

WHEREAS, New Jersey Statutes requires that the Board of Education approve the Board depositories and signatories,

NOW, THEREFORE, BE IT RESOLVED that the Board approves the banks on the attached list as depositories for the School Internal Accounts and that the authorized personnel are empowered to execute transactions as per Attachment A,

BE IT FINALLY RESOLVED that the Secretary be authorized to furnish the necessary signatures, complete and forward the appropriate documentation required by the Board depositories in order to execute transactions with the aforementioned depository, effective immediately and until the next reorganizational meeting of the Board.

j. Resolution re: Designation of Signatories for Board of Education Depositories

WHEREAS, New Jersey Statutes designate the President and Secretary as officers of the Board of Education responsible for withdrawals against Board of Education depository accounts,

NOW, THEREFORE, BE IT RESOLVED that the necessary signatures identifying the President of the Board, Secretary of the Board and the Treasurer of School Monies and appropriate documentation required by the Board depositories be completed and forwarded to the banking authorities for the following accounts:

- A.* HSBC Bank - General Fund
- B.* Citi Fund Services and State of New Jersey Cash Management Fund -General Fund
- C.* Beneficial Bank – General Fund
- D. Capital One Bank – General Fund
- E. Valley National Bank – General Fund
- F. Capital One Bank – Capital Fund
- G. Valley National Bank – Payroll Agency
- H. Valley National Bank - Unemployment Compensation Trust Fund
- I. TD Bank - Health Insurance Escrow Account
- J. Investors Savings Bank – Worker’s Compensation Account
- K.* Investors Savings Bank - General Fund
- L. Capital One Bank – Adult School

* For investment purposes only, CDs or M/M. No checking accounts.

BE IT FURTHER RESOLVED that in the absence of the Board President, the Board Vice President shall be empowered to execute transactions on the aforementioned accounts, and

BE IT FURTHER RESOLVED that the Treasurer be empowered to execute transactions on the following account:

- A. Valley National Bank – Payroll Account

BE IT FURTHER RESOLVED that the Board Secretary or the Assistant Board Secretary be empowered to execute transactions on the following accounts:

- A. TD Bank – Food Service
- B. Investors Savings Bank – Petty Cash, and

BE IT FINALLY RESOLVED that the Secretary and the Assistant Board Secretary be authorized to furnish the necessary signatures, complete and forward the appropriate documentation required by the Board depositories in order to execute transactions with the aforementioned depositories, effective immediately and until the next reorganizational meeting of the Board.

k. Designation of newspapers for Legal Advertisement

RESOLVED, that the Montclair Times, Herald News, and Star Ledger be designated as newspapers for the purpose of legal advertisements, effective immediately and until the next reorganizational meeting of the Board

l. Resolution re: Increasing Bid Threshold and Appointing a Qualified Purchasing Agent Subject to the Provisions of N.J.S.A. 18A:18A-1 et seq.

WHEREAS, the recent changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to \$29,000; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Dana Sullivan possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Montclair Board of Education approved the increase in the bid threshold as provided in N.J.S.A. 18A:18A-3 since 2003;

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Montclair Board of Education, in the County of Essex, in the State of New Jersey hereby increased its bid threshold to \$29,000 for the 2010-2011 school year, and

BE IT FURTHER RESOLVED that the governing body hereby appoints Dana Sullivan as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A.18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education, and

BE IT FINALLY RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Dana Sullivan's certification to the Director of the Division of Local Government Services.

m. Resolution re: Reaffirmation of Existing Board of Education Bylaws and Policies

WHEREAS, New Jersey Statutes, Title 18A, pertaining to education, require that Bylaws and Policies of a Board of Education be reaffirmed regularly at the time of the reorganization of said Board of Education.

NOW, THEREFORE, BE IT RESOLVED that the existing bylaws and policies of the Montclair Board of Education be, and hereby, are reaffirmed.

n. Resolution re: Reaffirmation of Existing Board of Education Textbooks

WHEREAS, N.J.S.A. 18A:34-1, requires that a Board of Education approve and adopt all textbooks,

NOW, THEREFORE, BE IT RESOLVED that the existing textbooks of the Montclair Board of Education be, and hereby, are readopted, effective immediately and until such time as modified by the Board of Education.

o. Resolution re: Reaffirmation of Existing Board of Education Curricula

WHEREAS, N.J.S.A. 18 A, State statutes pertaining to education, requires that a Board of Education approve and adopt all curricula,

NOW, THEREFORE, BE IT RESOLVED that the existing curricula of the Montclair Board of Education be, and hereby, are readopted, effective immediately and until such time as modified by the Board of Education.

p. Resolution re: Schedule of Board of Education Meetings for 2010-2011

WHEREAS, the open public meeting act requires that all board meetings be advertized in advance,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the attached schedule of meetings for the 2010-2011 school year, and

BE IT FURTHER RESOLVED that the Montclair Board of Education authorizes the board secretary to advertise these meetings.

q. Resolution re: Request for Tax Levy from Township of Montclair

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair for the school year 2010-2011 the amount of \$101,103,844 as per the attached schedule.

- r. Resolution re: Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials 2010-2011 School Year

WHEREAS, the Memorandum of Agreement was designed to ensure cooperation between law enforcement and education officials and ultimately to protect the educational environment, and

WHEREAS, recent events in New Jersey and throughout the nation have made clear that while schools are generally safe places for students or staff members, a wide range of offenses are occasionally committed on school property, during operating school hours or during school-related functions and activities, and

WHEREAS, it is understood and agreed that there is a demonstrable need for law enforcement and education officials to cooperate and share information as appropriate to address acts of violence or potential acts of violence by students that may occur off of school property or at times other than during regular schools hours, and that may involve victims or potential victims that are not members of the school community,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials as required by N.J.A.C. 6:29-10.1 and 6:29-10.3 (b) 14 and,

BE IT FURTHER RESOLVED that the Board of Education further agrees to comply with the guidelines pertaining to New Jersey Administrative Code, and

BE IT FINALLY RESOLVED that copies of this agreement be forwarded to the State Department of Education.

- s. Resolution re: Membership In the New Jersey State Interscholastic Athletic Association for 2010-2011 School Year

WHEREAS, Montclair High School in the Montclair Public Schools, Essex County, State of New Jersey, is authorized by the Montclair Board of Education to enroll as a member of the New Jersey State Interscholastic Athletic Association, a non-profit association of the public and parochial high schools of the State of New Jersey, and

WHEREAS, Montclair High School is authorized to participate in the approved interschool athletic activities sponsored by the NJSIAA,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education hereby adopts the provisions of the Constitution, By-laws, Rules and Regulations of the NJSIAA as rules of this Board of Education and further agrees to enforce and abide by such rules.

- t. Award of Contracts for Professional Services for the 2010-2011 Fiscal Year

WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any purchase, contract or agreement...may be made, negotiated and awarded by the Board of Education by resolution at a public meeting without public advertising for bids...", and

WHEREAS, the nature of these contract awards generally relate to the provision of professional services,

WHEREAS, the Montclair Board of Education has in past years received proposals from various firms providing said professional services, has appointed these firms as the appropriate agents for the Montclair Board of Education, and has been satisfied with the performance of these individual firms during the 2009-2010 fiscal year,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education, after careful study and due deliberation does hereby appoint the architectural firm of Richard Rigolo as the Architect of Record for the Montclair Board of Education at a fee of 10% of the cost estimate or actual bid, whichever is lower. For projects with a budget of more than \$50,000, the Board reserves the right to solicit proposals from other architects. The Montclair Board of Education does hereby appoint the engineering firm of Energy for America, Inc. as the Engineer of Record at a fee of 9.6% of the actual bid; said architectural and engineering appointments being made pursuant to 18A:18A-5(a)1, "Professional Services", and

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby appoint: George C. Hulse, as Insurance Broker for health and dental insurance with a fee of \$46,000; Bruce Linger of Lincoln National as 403B and 457 tax shelter deferred annuity plans at no fee to the district; and John Daly of Wells Fargo Insurance Services to be retained as Insurance Agent with a fee of \$2,000; said appointments being made pursuant to 18A:18A-5(a) 10 "insurance, including the purchase of insurance coverage and consultant services,...", and

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby appoint the firm of Edu-Met Interactive Systems Company for the maintenance of computerized software at an annual fee of \$47,415; said appointment being made pursuant to 18A:18A-4.1a, and

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby appoint the firm of Educational Data Services Inc. for the provision and coordination of joint, computerized competitive bidding services at a fee of \$13,280, and

BE IT FURTHER RESOLVED that the above mentioned appointments be made for the 2010-2011 fiscal year, and

BE IT FURTHER RESOLVED that Dana Sullivan, School Business Administrator, and Andrea Del Guercio, Assistant Business Administrator, be authorized to sign purchase orders, execute contracts, secure quotations and approve the release of warrants between Board Meetings subject to subsequent ratifications by the Montclair Board of Education, and

BE IT FINALLY RESOLVED that the School Business Administrator shall be authorized to issue contracts to such provider agencies as described above.

Seconded by *Ms. Larson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

3. Board Committee Appointments

Mrs. Wilson moved to approve the following resolutions:

- a. Appointment of Members to the Montclair Board of School Estimate

RESOLVED, that *Shelly Lombard* and *Shirley Grill* be, and hereby are, appointed to serve as members of the Montclair Board of School Estimate, until the next organizational meeting of the Board and until the appointment and qualification of their respective successors.

- b. Appointment of Members to the Personnel Committee

RESOLVED, that *Deborah Wilson*, *Leslie Larson*, and *Robin Kulwin* be, and hereby are appointed to represent the Montclair Board of Education on the Personnel Committee, until the next organizational meeting of the Board and until the appointment and qualification of their successors.

- c. Members to Serve on the Facilities and Enrollment Committee Advisory Committee as Liaisons

RESOLVED, that *Robert Kautz* and *Shelly Lombard* be, and hereby are appointed as the Board of Education liaisons to serve on the Facilities and Enrollment Advisory Committee, until the next organizational meeting of the Board and until the appointment of their respective successors.

d. Members to the Montclair Curriculum Committee

RESOLVED, that **Angelica Allen-McMillan**, **Leslie Larson**, and **Shirley Grill** be, and hereby are appointed to represent the Montclair Board of Education on the Montclair Curriculum Committee, until the next organizational meeting of the Board and until the appointment and qualification of their successors.

e. Members to the Special Needs Committee

RESOLVED, that **Angelica Allen-McMillan** and **Deborah Wilson** be, and hereby are appointed to represent the Montclair Board of Education on the Special Needs Committee, until the next organizational meeting of the Board and until the appointment and qualification of their successors.

f. Election of a Board of Education Member to Serve as a Member of the Representative Assembly of the Essex Regional Educational Services Commission

WHEREAS, pursuant to N.J.S.A. 18A:6-61 et seq., the Board of Education of the Township of Montclair must elect one of its members to represent it on the Representative Assembly of the Essex Regional Educational Services Commission; and

WHEREAS, the Board of Education of the Township of Montclair has held such an election among its members;

NOW, THEREFORE, BE IT RESOLVED that the Executive Director of the Essex Regional Education Services Commission be notified that **Shelly Lombard** has been duly elected as a member of the Representative Assembly of the Essex Regional Educational Services Commission, and

BE IT FURTHER RESOLVED that a copy of the minutes indicating such election be forwarded to the Executive Director of the Commission.

g. Appointment of Members to Serve on the Advisory Board of Montclair Fund for Educational Excellence, Inc.

RESOLVED, that **Robert Kautz** be, and hereby is appointed as the Board of Education member to serve on the Advisory Board of the Montclair Fund for Educational Excellence, Inc., until the next organizational meeting of the Board and until the appointment of their respective successors.

h. Appointments of Members to the Communications Committee

RESOLVED, that *Leslie Larson* and *Robin Kulwin* be, appointed to represent the Montclair Board of Education on the Communications Committee, until the next organizational meeting of the Board and until the appointment and qualification of their successors.

- i. Appointment of Representative to Essex County School Boards

RESOLVED, that *Shelly Lombard* be, and hereby is appointed to represent the Montclair Board of Education at the Essex County School Boards Association, the next organizational meeting of the Board and until the appointment and qualification of their successors.

- j. Board Representatives to Montclair Community Intervention Alliance

RESOLVED, that *Felice Harrison* be, and hereby is, appointed to serve as Board Representative to the Montclair Community Intervention Alliance, until the next organizational meeting of the Board and until the appointment and qualification of their successors.

- k. Board Representatives to PTA Council

RESOLVED, that *Robin Kulwin* be, and hereby is, appointed to serve as Board Representative to PTA Council of the Montclair Public Schools, and that *Felice Harrison* hereby is appointed as alternate representative, until the next organizational meeting of the Board and until the appointment and qualification of their successors.

The following item was tabled:

- l. Delegate to New Jersey School Boards Association

The following item was tabled:

- m. Delegate to Urban School Boards Committee of the New Jersey School Boards Association
- n. Appointment of Legislative Chairperson

RESOLVED, that *Robert Kautz* be, and hereby is, appointed Legislative Chairperson, until the next organizational meeting of the Board and until the appointment and qualification of their successors.

Seconded by *Dr. Allen-McMillan* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

I. COMMENTS FROM THE SUPERINTENDENT

Dr. Alvarez welcomed the new board members.

He stated that student achievement is high and that there are more students moving into the proficiency and advanced proficiency levels than in the past. The achievement gap is closing although there are still some areas of improvement. At the last board meeting there were over 100 students that were awarded and college acceptances have come in at record numbers and students are going to some of the top colleges in the country. He stated that he is very proud of the senior class this year.

Dr. Alvarez stated that the school reorganization task force generated a lot of discussion at the beginning of the school year. Class size issues in the district have been addressed and class size is not increasing. There is additional space for special education classrooms for students returning to the district next year and space for more in the future. There is also a permanent space for Renaissance school.

He added that there was a lot of work performed with the Kirwan Institute that brought services and community support along with some legal expertise too review student placement policy in kindergarten and middle school levels. The policy will strengthen the placement process that the district has in place.

Dr. Alvarez stated that the district worked with John's Hopkins University in developing the school review and school action teams in efforts to form partnerships and to attract more people in an advisory board format for the principals.

He stated that the district is engaged with Teacher's College as part of the pilot program at Rand. A number of teachers at elementary and middle schools are attending workshops to learn ways to introduce the Lucy Culkins writing program this upcoming year.

The district has been involved with the Montclair State University network for educational renewal for many years. Currently, there are over 100 clinical faculty members and teachers in the district who have met certain requirements. They spend time in training new teachers and mentoring pre-service teachers.

The district has also been heavily involved in the District Management Council in reviewing the delivery of services to students and how expenditures can be reduced at some level while extending services to special education students.

He stated that the MFEE continues to support the district in fund raising, the PTA continues to be a great partner for the district and IMANI has been a very successful program and was able to work with the district to acquire a grant from Best Foods totaling over \$500,000 that will allow them to sustain their program over the next five years.

Earlier this year the Edgemont Cosmic Observatory was opened, there was the ribbon cutting ceremony that took place with opening night of the spring musical at the newly renovated Little Theater at the high school, and there was also a ribbon cutting ceremony at Glenfield school for their Technology Learning Commons.

Dr. Alvarez stated that there were several changes in personnel this year. Mr. James Earle, and Mr. Peter Turnamian have both had their first successful year here in the district. The new football coach was also hired, John Fiore. Mr. Guy Whitlock has been appointed as principal at Mt. Hebron School and Mr. Joseph Putrino as principal at Northeast School. There are over 30 retirements this year.

Dr. Alvarez stated that this has been a productive year as well as a difficult year but he looks forward to the future and certainly anticipate the work of this board.

J. COMMENTS FROM THE BOARD PRESIDENT

Mrs. Lombard stated that she is thrilled and excited about the upcoming year. She stated that these are really challenging times and senses that it will not get better any time soon. There will be some adjustments in the district this year such as: communications, financial stability, and accountability.

K. COMMENTS

1. PTA

Sally Coughlin and *Marybeth Rosenthal* welcomed the new board members and congratulated all board members on their appointments

Mrs. Coughlin informed that board that the PTA is presently reaching out to executive boards and individual PTA members to help fund programs that had been cut due to the budget..

2. MEA

Dennis Murray, President of the MEA congratulated the new board members on their nominations and wished them well. He also congratulated Mrs. Lombard for her appointment as president and Mrs. Larson as vice president.

L. COMMENTS FROM THE PUBLIC – AGENDA ITEMS

None.

M. MINUTES

Dr. Allen-McMillan moved to approve the following minutes:

- a. Public Board Meeting held on Monday, May 3, 2010
- b. Public Board Meeting held on Monday, May 10, 2010

Seconded by *Mr. Kautz* and approved by a vote of 6 with 0 abstentions.

N. GENERAL RESOLUTIONS

Ms. Larson moved to approve the following resolutions:

1. Resolution re: Adoption of the Employment Calendars for 2010-2011

WHEREAS, the Board of Education is required to annually adopt employment calendars for the staff, and

WHEREAS, the school calendar for 2010-2011 has been previously submitted to the board and public for input and was approved, now therefore,

BE IT RESOLVED that the Montclair Board of Education adopt the following recommended calendars; Twelve Month Employment Calendar, Ten Month Employment Calendar, Aide Employee Calendar for the 2010-2011 school Year.

2. Resolution re: Approval of School Field Trips

WHEREAS, The New Jersey Department of Education Accountability regulations require approval of all school related field trips by the Board of Education and,

WHEREAS, the field trip must be directly related to instruction and class work,

NOW, THEREFORE, BE IT RESOLVED that the following field trips are approved:

SCHOOL FIELD TRIPS

DATE	SCHOOL	Grade	Teacher	DESTINATION	COST	PURPOSE
5-17-10 or 5-18-10	Glenfield	7&8	Shannon	Woodmans Field	0	Track and Field Day
10-26-10 thru 10- 27-10	Glenfield	8	Sorenson	Mystic Seaport, CT OUT OF STATE OVERNIGHT	\$250	To provide students with the opportunity to experience interactive classes that directly relate to and enhance academics.

6-17-10	Glenfield	7	Blank	6 Flags Great Adventure, Jackson NJ	\$35	7 th grade students have been studying physics for the past few months. Students will observe various rides and complete a lab dealing with Newton's law.
6-1-10	Renaissance	8	Hittel	Montclair State U	0	SAIL Convocation
5-25-10	Renaissance	6&7	Susswein	MHS	0	Participation in the Middle School Model United Nation Conference
6-10-10 to 6-11-10	Renaissance	7	Khan	Constitution Center, PA OUT OF STATE OVERNIGHT	\$255	A culmination of year long social studies curriculum. Hands on experiencing of where it all happened
6-16-10	Edgemont	5	Heuschkel	Astor Place Theater NYC OUT OF STATE	\$15	End of year trip
6-15-10	Hillside	3-5	Philip	Eagle Rock Bowling Ctr. West Orange	\$10	Adaptive Physical Education, Community Involvement, Social Interaction. Life Skills
5-27-10	Hillside	4	Gerdes	Liberty Science Ctr. Jersey City, NJ	\$15	LSC Connects Math, Science and Language Arts concepts with everyday life.
5-21-10	Hillside	5	Gutierrez	Mexicali Rose, Mtc	\$11	Practicing ordering food in Spanish and celebrating the culmination of 6 yrs of learning a second language.
6-16-10	Watchung	4	Berman	Eagle Rock Lanes, West Orange, NJ	\$6	This activity is part of the ongoing 4 th grade community building that the students have been working on.
6-16-10	Bradford	3	Spoerl	Newark Museum	\$15	Bird migration in the Garden State, Skies Alive Exhibit
6-10-10	Bradford	K	Klimik	Gateway National Pk, Atlantic Highland, NJ	0	To culminate animal unit with study of habitats and a nature preserve
6-4-10	Bradford	K	Cahill	Essex Count Zoo, Paramus	\$15	Houghton-Mifflin Unit on Animals, mammal study
5-17-10	MHS	10	McLaughlin	Miller ST. Community Gardens, MTC	0	Community Service Class Project
5-20-10	MHS	9-12	Kalacheva	William Paterson U.	0	Competing with students from NJ high schools reciting poetry in foreign languages
6-1-10	Mt. Hebron	8	Fiore	MSU	0	To attend a district wide convocation on Forensic Science with other middle school students
6-9-10	Mt. Hebron	6-8	Reissing	Yogi Berra Stadium, Little Falls, NJ	\$8	Math-data Collection, statistics-science, forces, motion, physical education and health
6-3-10 TO 6-4-10	Mt. Hebron	7	Thomas	Washington, DC OUT OF STATE OVERNIGHT	\$309.00	This trip is the culmination of a year long reading incentive program
6-3-10 TO 6-4-10	Mt. Hebron	6	Thomas	Philadelphia, PA OUT OF STATE OVERNIGHT	\$320.	This trip is the culmination of a year long reading incentive program.
6-3-10 TO 6-4-10	Mt. Hebron	8	Thomas	Boston, MA OUT OF STATE OVERNIGHT	\$535	This trip is the culmination of a year long reading incentive program

BE IT FINALLY RESOLVED that the field trips are approved in accordance with the New Jersey Department of Education Accountability Regulations.

3. Resolution re: approval of Participation in the State of New Jersey’s Application for Race to the Top Funds

WHEREAS, the State Department of Education is applying for a Federal grant entitled Race to the Top (RTTT), and

WHEREAS, any board of education choosing to participate in this program is required to sign a memorandum of agreement with the State of New Jersey, and

WHEREAS, the district has reviewed the Race to the Top documentation prepared by the State of New Jersey, and

WHEREAS, the Superintendent is recommending that the district participate in this grant application with the provision that the district can withdraw participation if the terms of the grant create a fiscal or operational burden to the district,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves participation in the Race to the Top grant application that will be submitted by the State of New Jersey.

Seconded by *Mrs. Wilson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	x			
Shirley Grill				x
Robert Kautz	x			
Robin Kulwin	x			
Leslie Larson	x			
Shelly Lombard	x			
Deborah Wilson	x			

O. BUSINESS

1. Resolution re: Monthly Budget Reports and Bills and Claims

Mrs. Kulwin moved to approve the following resolution:

RESOLVED that pursuant to N.J.A.C.6A:23-2.11©3, the Montclair Board of Education certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23-2.11(a), and that pursuant to N.J.A.C.6A:23-2-11(c)4, after review of the board

secretary’s monthly financial reports, in the minutes of the Board each month, the Montclair Board of Education certifies that no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b), and

BE IT FURTHER RESOLVED that the Montclair Board of Education approves the attached Bills and Claims for the month of May, 2010 and supplemental bill list for the month of April, 2010 in the combined amount of \$5,344,738.08 and the attached Appropriation Adjustments for the month of April, 2010 in the amount of \$52,660.00 and

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair in the amount of \$8,000,000.00 for the month May, 2010 and

BE IT FINALLY RESOLVED that the Montclair Board of Education acknowledges receipt of the attached Budget Reports for the month of April, 2010, the Secretary’s Report for the month of April, 2010, and the Treasurer’s Report for the month of March, 2010.

Seconded by *Dr. Allen-McMillan* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

2. Resolutions

Mr. Kautz moved to approve the following resolution:

- a. Approval of MECC Lease for 2010-2011 School Year

WHEREAS, the Montclair Board of Education (Board) is the owner of certain property located at 22 Valley Road, Montclair, New Jersey, and

WHEREAS, Montclair Early Childhood Corporation (MECC) is a nonprofit child care service organization duly organized under the laws of the State of New Jersey, which continues to offer a child care program for children in the Montclair community, and

WHEREAS, the Board has determined not to dispose of the Available Property by reason that the Available Property may, at some future time, again be required for school purposes, and

WHEREAS, N.J.S.A. 18A:8.2(a) permits the Board in such circumstances to lease such property to a nonprofit child care organization, duly incorporated under the laws of the State of New Jersey, such as MECC, by private agreement for a nominal fee and without advertisement for bids, and

WHEREAS, representatives of the Board and the MECC have reached agreement upon the form of lease to be utilized, which form of lease the Board has reviewed and believes to be appropriate under the circumstances, and

WHEREAS, the Lease provides that the MECC shall construct and operate a pre-kindergarten program for children residing within the Township of Montclair, and that the lease will terminate if such Pre-K program shall cease, or the Board, in the future shall require the property for school purposes, and

WHEREAS, the Board believes approval of the proposed lease with the MECC is in the best interests of the School District, the Township of Montclair, its students, residents, and taxpayers,

NOW, THEREFORE, BE IT RESOLVED by the Montclair Board of Education that, pursuant to N.J.S.A. 18A:20-8.2(a), the Board hereby determines that the Available Property is not necessary for school purposes, and

BE IT FURTHER RESOLVED that the Board hereby approves the renewal of the Lease with the MECC and directs and authorizes the Board President to execute same on its behalf.

- b. Approval of Lease Agreement for the Montclair Neighborhood Development Corporation, 2010-2011 School Year

WHEREAS, the lease agreement with the Montclair Neighborhood Development Corporation for classroom facilities in Glenfield School may be mutually renewed by agreement of both parties,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education does hereby approve the lease agreement for the 2010-2011 school year, and

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby direct the School Business Administrator to execute the above mentioned lease.

- c. Resolution re: Approval of Submission of Renewal Application for Temporary Instructional Space for Off-Site Use- Salvation Army Community Center, 2010-2011 School Year

WHEREAS, N.J.A.C. 6:22-6.1 requires approval of the County Superintendent for off-site facilities, and

WHEREAS, the Montclair Board of Education has been offered space by the Salvation Army Community Center for use by special education students transitioning from 12th grade into adult life at age 21 to work with them in a collaborative relationship with our Transition Program, and

WHEREAS, the Salvation Army Community Center, located at 13 Trinity Place, has space available in classrooms 4 and 5 which include a fully functioning kitchen and a coffee shop room designed with job training in mind,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of a substandard facility renewal application (attached) for an off-site location.

d. Approval of Rental Lease with Salvation Army Community Center, 2010-2011 School Year

WHEREAS, the Montclair Board of Education has been offered space by the Salvation Army Community Center for use by special education students transitioning from 12th grade into adult life at age 21 to work with them in a collaborative relationship with our Transition Program for the 2010-2011 school year,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves a lease agreement at no fee with Salvation Army Community Center, 13 Trinity Place, Montclair, New Jersey, for the 2010-2011 school year.

e. Rental Agreement with the Township of Montclair, 2010-2011 School Year

WHEREAS, the Montclair Board of Education and the Township of Montclair have exchanged the use of facilities in the past, and

WHEREAS, the Montclair Board of Education utilizes the Township's tennis courts, the ice hockey arena and other Township facilities, and

WHEREAS, the Township of Montclair utilizes the Montclair Board of Education's athletic fields, gymnasiums and other facilities, and

WHEREAS, the Director of Plant Operations of the Montclair Board of Education and the Director of Parks, Recreation and Cultural Affairs of the Township of Montclair mutually schedule these events, and

WHEREAS, it is in the best interest of the taxpayers of the Township of Montclair to exchange these facilities on a rent free basis,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education does hereby approve the exchange of use of facilities with the Township of Montclair on a rent free basis as described above, and

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby approve this agreement as an exception to its Board Rental Policy, and extends the current agreement for the period beginning July 1, 2010, through June 30, 2011.

f. Rental Agreement with the YMCA, 2010-2011 School Year

WHEREAS, the YMCA utilizes some of the Montclair Board of Education's schools and the Pre-K for the purpose of providing before and after care services and summer camp, and

WHEREAS, it is in the best interest of the taxpayers of the Township of Montclair to use these facilities on a rent-free basis,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education does hereby approve the use of facilities with the YMCA on a rent-free basis as described above, and

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby approve this agreement as an exception to its Board Rental Policy and implements this agreement for the period beginning July 1, 2010, through June 30, 2011.

g. Rental Agreement with the Montclair Adult School 2010-2011 School Year

WHEREAS, the Montclair Board of Education has traditionally entered into a special rental agreement with the Montclair Adult School, and

WHEREAS, the Montclair Adult School is a self-contained component of the Montclair Board of Education, and

WHEREAS, the Adult School is insured under the Board's liability insurance, and

WHEREAS, attached is a list of classes that will be offered in the 2010-2011 school year, on and off school premises, and

WHEREAS, the School Business Administrator reviews the projected revenues and expenditures as submitted by the Adult School Board of Trustees and recommends a rental rate for each year, and

WHEREAS, the School Business Administrator reviews the cost of plant operations and maintenance for the Montclair Board of Education, and has determined that a 2.0% increase in the rental rate is required,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education does hereby establish the annual rental rate for the Montclair Adult School as \$29,846 payable semi-annually in two equal installments of \$14,923 before the end of the Fall and Spring semesters, and

BE IT FINALLY RESOLVED that the Board approves the attached list of classes that will be offered by the Adult School for the 2010-2011 school year, and that this agreement shall commence on July 1, 2010, and terminate on June 30, 2011.

h. Rental Agreement with the Glenfield Task Force fro 2010-2011 School Year

WHEREAS, the Montclair Board of Education and the Glenfield Task Force entered into a special rental agreement on August 20, 1987, relative to the use of the Glenfield School, and

WHEREAS, said agreement authorizes the Glenfield Task Force to assist in coordinating requests for the use of Glenfield School by the community, and

WHEREAS, said agreement authorizes the Glenfield Task Force to occupy and use the Community Suite in Glenfield School, and

WHEREAS, the Montclair Board of Education recognizes Glenfield School as a special site for expanded community use,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education does hereby extend this special rental agreement for the 2010-2011 school year subject to the Task Force acknowledging that they are aware of the Board policy regarding the use of school buildings for political purposes and will abide by it, and

BE IT FURTHER RESOLVED that there shall be no rental charge for the Glenfield Task Force's use of the Community Suite and that agencies scheduled for non-school use of the Glenfield School shall pay rental rates established by Board Policy #1330, and

BE IT FINALLY RESOLVED that the extension to this agreement shall commence on July 1, 2010, and continue in effect until further action of the Board.

- i. Resolution re: Report by the Board Secretary to the Board of Education Concerning the use of Minnie A. Lucey School Property for 2010-2011 School Year

WHEREAS, the Board of Education determined in 1982 that the Minnie A. Lucey School Property was no longer needed for public school purposes, and

WHEREAS, the Board of Education advertised and received bids for the lease and conveyance of the Minnie A. Lucey School property for use as a preschool child care and education facility according to the provision of New Jersey Statutes 18A:20-6 and other relevant statutes, with the understanding that at the end of the lease period, the property would be conveyed in fee simple to the successful bidder for a nominal consideration under N.J.S.A. 18A:20-9, so long as the property is used solely for preschool child care and education purposes, and

WHEREAS, one bid was received in the amount of \$200,000 on November 16, 1982, which bid met all of the specifications developed for the Board of Education by the firm of McCarter and English, and on November 22, 1982 the Board of Education, awarded this bid to the sole bidder, the Montclair Child Development Center, Inc., and executed a three-year lease beginning December 1, 1982, with the understanding that at the end of the lease period the Board of Education would convey to the Montclair Child Development Center, Inc., for a nominal consideration pursuant to N.J.S.A. 18A:20-9, the property leased, that is, the Minnie A. Lucey School and grounds, and

WHEREAS, the lease period ended November 30, 1985, and the Board of Education conveyed the property to the Montclair Child Development Center, Inc. for the nominal consideration of \$1.00 pursuant to N.J.S.A.

18A:20-9 with the provision in the deed that in the event that the premises are no longer used solely for pre-school child care and education purposes, title to the property shall revert to the Board of Education. Said conveyance was authorized by a Board of Education resolution on April 14, 1986, and

WHEREAS, said resolution directed that the Board Secretary determine annually whether the premises are being used solely for pre-school child care and education purposes in conformance with N.J.S.A. 18A:20-9 and the deed restriction and report on the status of the property to the Board of Education at the beginning of each school year,

NOW, THEREFORE, BE IT RESOLVED that the Board Secretary hereby reports to the Board of Education that the premises are being used solely for pre-school child care and education purposes in conformance with N.J.S.A. 18A:20-9 and the deed restriction.

j. Resolution re: Approval of Conference and Travel Expenses

WHEREAS, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

WHEREAS, the travel must be directly related to the employee’s or Board member’s current responsibilities,

NOW, THEREFORE, BE IT RESOLVED that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

CONFERENCE AND TRAVEL EXPENSES					
<u>CONFERENCE</u>	<u>BOARD MEMBER/ EMPLOYEE</u>	<u>SCHOOL/DEPT.</u>	<u>ESTIMATED COST</u>	<u>EDUCATIONAL PURPOSE</u>	<u>LOCATION</u>
Teachers College Reading and Writing Project – July Writing	Ellen Cahill Stacey Heuschkel	Bradford Edgemont	\$650.00 \$650.00	To enhance ability to provide efficient and effective writing instruction.	New York, NY
Teachers College Reading and Writing Project – July Reading	Jessica Buttimore Nami Kuwabara Kindergarten Teacher TBD Karen Plaskow Mary Fiumara	Rand Rand Rand Edgemont Edgemont	\$650.00 \$650.00 \$650.00 \$650.00 \$650.00	To enhance reading fluency, comprehension and analysis	New York, NY

BE IT FINALLY RESOLVED that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

Seconded by *Mrs. Larson* and approved by a roll call vote:

AYE NAY ABSTAIN ABSENT

Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

3. Contract Awards

Mrs. Larson moved to approve the following:

- a. Approval of Award of Contract for Stage Fire Curtain System Replacement at Glenfield and Hillside Schools

Topic: Supplies, equipment and services anticipated to be in excess of \$29,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on May 5, 2010, for Stage Fire Curtain System Replacement at Glenfield and Hillside Schools. Five (5) companies received copies of the bid and three (3) bids were received (see Attachment A).

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education accepts the recommendation of Board's Architect, Richard Rigolo, AIA, and awards a contract for Stage Fire Curtain System Replacement at Glenfield and Hillside Schools to Drill Construction Company, Inc., 80 Main Street, Suite 570, West Orange, New Jersey, 07052, in the total amount of \$97,800.

- b. Approval of Award of Contract for Floor Replacement at George Inness Annex and the High School

Topic: Supplies, equipment and services anticipated to be in excess of \$29,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on May 4, 2010, for Floor Replacement at George Inness Annex and the High School. Seven (7) companies received copies of the bid and seven (7) bids were received (see Attachment A).

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education accepts the recommendation of Board's Architect, Richard Rigolo, AIA, and awards a contract for Floor Replacement at George Inness Annex and the High School to Rug & Floor Store, Inc., PO Box 736, Little

Ferry, New Jersey, 07643, in the total amount of \$21,489.00 (base bid of \$15,395.00 plus alternate #1 for \$2,895.00 and alternate #2 for \$3,199.00).

Seconded by *Mr. Kautz* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

4. Change Orders

Ms. Larson moved to approve the following:

- a. Approval of Change Order#12 for Plumbing and Gas Fitting Work for New Elementary School

Topic: Supplies, equipment and services anticipated to be in excess of \$29,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by The Thomas Group, Architect for the Montclair Board of Education, advertised, and sealed bids received on March 19, 2008, for Plumbing and Gas Fitting Work for New Elementary School. The contract was awarded to Annese Mechanical, 699 Cross Street, Unit 2, Lakewood, New Jersey, 08701, in the total amount of \$1,349,015 which includes the base bid of \$1,346,165 plus Alternate #1 – Roof Drains for Clock Tower for \$2,850.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #12 for \$15,796.65 for labor, material and equipment necessary to install the water heater in the second floor mechanical room.

- b. Approval of Change Order #4, #5, #6, #7, #8, #9 for Electrical Work for New Elementary School

Topic: Supplies, equipment and services anticipated to be in excess of \$29,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by The Thomas Group, Architect for the Montclair Board of Education, advertised,

and sealed bids received on March 19, 2008, for Electrical Work for New Elementary School. The contract was awarded to Sal Electric Company, Inc., 83 Fleet Street, Jersey City, New Jersey, 07306, in the total amount of \$4,145,945 which includes the base bid of \$2,515,940 plus the alternates amounting to \$1,630,005.00.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #4 in the amount of \$2,500.00; #5 in the amount of \$11,993.03; #6 in the amount of \$846.77; #7 in the amount of \$3,480.94; #8 in the amount of \$1,419.20; and #9 in the amount of \$8,475.11 as follows:

Change Order #4: Premium labor only portion to work Saturday, March 13, 2010, to turn permanent power on in the building from temporary power which was on during construction

\$2,500.00

Total amount of this change order:

\$2,500.00

Change Order #5: Labor & material necessary to install corner sections of overhead lights in the media center due to the field conditions.

\$11,993.03

Total Amount of this change order:

\$11,993.03

Change Order #6: Labor and material necessary to install additional cords and plugs on the water cooler compressors.

\$846.77

Total Amount of this change order:

\$846.77

Change Order #7: Labor and material necessary to install additional cords and plugs for the new kitchen equipment.

\$3,480.94

Total Amount of this change order:

\$3,480.94

Change Order #8: Labor and material necessary to install 2 owner requested phone lines and 1 data line.

\$1,419.20

Total Amount of this change order:

\$1,419.20

Change Order #9: Labor, material and equipment necessary to install 7 additional intercom ceiling speakers.

\$8,475.11

Total Amount of this change order:

\$8,475.11

Seconded by *Dr. Allen-McMillan* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Ms. Larson moved to approve the following resolutions:

5. Resolution re: Approval of Personnel Report and Addendum

WHEREAS, the Superintendent has recommended that the Board approved the actions contained in the attached Personnel Report and Addendum.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the Personnel Report and the addendum to the personnel report of May 17, 2010, including the indicated individuals who have been hired under the Emergent Hiring Procedures as required by law.

WHEREAS, the Superintendent recommends that the Board approves the actions contained in the attached Out-of-District Placements.

BE IT RESOLVED that the Board approves the actions attached in the Out-of-District Placements of May 17, 2010.

Seconded by *Mrs. Kulwin* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

P. COMMENTS

1. Members of the Public

None.

2. Board Members

Ms. Larson stated that her mission was to create new and better connections between the board, parents, students, administrators, and teachers. She stated she sensed a need for more responsiveness from the board and central office. She congratulated Mrs. Lombard for assuming the responsibility of board president.

Mr. Kautz congratulated new members on the board and stated he look forward to working with them. He thanked Ms. Larson and Mrs. Lombard for stepping up as vice president and president of the board.

Mrs. Wilson stated that it is good to be back and looks forward to the upcoming years.

Mrs. Kulwin she thanked the board and family for their support. She stated that she is honored to be on the Board.

Dr. Allen-McMillan thanked the Mayor for appointing her to serve on the Board. She stated that she is very excited and look forward to working with everyone in the years to come.

Mrs. Lombard welcomed all of the new board members.

Q. ANNOUNCEMENT OF FUTURE MEETING DATES

The next meeting of the Board of Education will be held on Monday, June 7, 2010 and will open at 6:30 p.m. in public but will go immediately into executive session. The meeting will reconvene in public at approximately 7:30 p.m. in the Atrium of the George Innes Annex, 141 Park Street.

R. ADJOURNMENT

At 8:52 PM *Mrs. Lombard* moved to adjourn the meeting; seconded by *Ms. Larson* and approved by a vote of 6-0.

Respectfully submitted,

Dana Sullivan

Board Secretary